



WILTSHIRE ATHLETIC ASSOCIATION CONSTITUTION

Title

1. The Association, founded in 1924, is titled the Wiltshire Athletic Association (WAA).

Aim and Objectives

2. Working within the UK Athletics (UKA) and England Athletics (EA) framework, the aim of the Association is to promote the sport of athletics in all its disciplines within the County through the following objectives:
 - a. Be the premier competition provider within the County by enabling all athletes to compete either as individuals or as club members in County level championships and events;
 - b. Provide access to higher-level competition through Regional and National events;
 - c. In partnership with the Wiltshire Schools Athletic Association, provide opportunities for young athletes;
 - d. Provide information to disabled athletes for access to coaching and competition;
 - e. Support the training and development of coaches and athletes;
 - f. Support the training and development of officials;
 - g. Provide support to clubs and individuals for development in athletics through the issuing of bursaries.

Membership of the Association

3. Membership of the Association is open to any athletic club or body involved in athletics within the County or who have members resident within the County on payment of an affiliation fee as determined by the Annual General Meeting of the Association. Affiliation must also be accepted through a majority vote by the Executive Committee.

Management of the Association

4. Notwithstanding decisions of any General Meeting, management of the Association is vested in the Executive Committee consisting of:
 - a. The President;
 - b. Officers of the Association consisting of Chairman, Secretary and Treasurer;
 - c. Other officials as elected by the Annual General Meeting; and
 - d. One member from each affiliated club.

5. **Elections.**

- a. The Officers of the Association are to be elected at the Annual General Meeting. If no election is made, or if the office becomes vacant for whatever reason, the Executive Committee may fill the vacancy and the appointee may hold office until the next Annual General Meeting and be eligible for re-election.
- b. Other members of the Committee are to be elected at the Annual General Meeting. If the full number of Committee Members are not elected at the Annual General Meeting, the Committee may take reasonable steps to fill any vacancies and any person appointed be considered a full member of the Committee.

6. **Committee Meetings.**

- a. The Committee is to meet at least on a quarterly basis. The Secretary must give members twenty-eight days' notice of the meeting. Five committee members are required to constitute a quorum including a minimum of two Officers.
- b. Proposals and any other items desired to be included in the agenda for the committee meeting must be given in writing to the Secretary for consideration not less than seven days before the meeting.
- c. Where a proposal leads to a vote then each affiliated club present is entitled to a single vote; Elected Officials and Officers including The President are also entitled to single vote; Life Members are not entitled to vote unless holding one of the aforementioned positions; The Chairman holds the casting vote in the event of a tie vote.
- d. The Officers have the right to exercise veto over proposals raised by the Executive committee where there is likely to be a significant financial impact on the Association.

7. **An Annual General Meeting** is to take place in the first quarter of the calendar year, or as soon as practicable thereafter, to receive the committee's report and financial statement, elect officers, committee members and deal with any other matter specified on the agenda. The Secretary must give members twenty-eight days' notice of the meeting. Proposals, nominations and any other items desired to be included in the agenda must be given in writing to the Secretary for consideration not less than seven days before the meeting.

8. In the event there is a requirement for a Special General Meeting then the Secretary is to give at least at least fourteen days' notice to every member of the committee setting out the agenda, time and place of any such meeting. No other business is to be considered at any such meeting.

9. **Finance.** The Financial Year of the Association is to be from the 1st January to the 31st December. The Treasurer is to maintain the funds of the Association in such accounts as the Executive Committee will, from time to time, determine. Such accounts are to be held solely in the name of the Association. The Executive Committee are to make such arrangements as they think fit for the management of the accounts.

10. **Property.** Any property of the Association is to be vested in the Officers for the time being, who will deal with it as directed by the Executive Committee.

11. **Indemnity.** Any Officer or other person who, at the direction of the Executive Committee, incurs any expense or liability on behalf of the Association or in connection in the discharge of his functions on behalf of the Association may be entitled to be indemnified in full by the Association against such expenses or liabilities.

12. **Insufficiency of Assets.** In the event that the liabilities of the Association exceed its assets, the Officers of the Association are responsible for ensuring sufficient funds are provided to meet such liabilities.
13. **Dissolution.** In the event that the Executive Committee considers that the Association is no longer able to achieve its objectives, it is to summon a Special General Meeting of the Association which will have the power to decide how any surplus assets of the Association (after settling all the liabilities of the Association in full) are to be distributed. If no such decision is reached, the surplus assets are to be distributed amongst the affiliated clubs, the proportion to be decided at the time of dissolution.
14. Any suggested alteration or addition to these rules must be submitted to an Annual General Meeting or Special General Meeting called for that purpose. Alterations or additions to these rules can only be made if supported by a two thirds majority of those present and entitled to vote.

Darren Wrintmore
Chairman

This version: 11th April 2016

Original Version - March 1996
1st Amendment – 18th March 2002
2nd Amendment – 19th March 2007
3rd Amendment – 25th March 2013
4th Amendment - 24th March 2014